

# MARYLAND CORRECTIONAL TRAINING COMMISSION

## Minutes – 211th Meeting – January 12, 2023

### MEMBERS PRESENT

Carolyn J. Scruggs, Acting Secretary, Department of Public Safety and Correctional Services (Chair)  
LaMonte E. Cooke, Director of Correctional Services, Queen Anne’s County Department of Corrections (Vice-Chair)  
Sheriff Scott Adams, President, Maryland Sheriff’s Association  
Melinda Grenier, President, Maryland Criminal Justice Association  
Lynette Holmes, Deputy Director, Department of Juvenile Services-**Via phone call**  
Zenita Hurley, Assistant Attorney General representing Anthony G. Brown, Attorney General  
Captain Daniel Lasher, Allegany County Detention Center  
Dr. Beverly O’Bryant, representing Dr. Maria Thompson, President, Coppin State University  
Secretary Sam Abed, Department of Juvenile Services

### MEMBERS ABSENT

Annie Harvey, Acting Commissioner of Corrections, Department of Public Safety and Correctional Services  
Wallis Q. Norman, Deputy Secretary of Operations, Department of Juvenile Services  
Demetrius Page, Division of Parole and Probation  
Mary Ann Thompson, President, Maryland Correctional Administrators Association

### STAFF PRESENT

Albert L. Liebno, Jr., Executive Director, Police & Correctional Training Commissions  
Matthew Mellady, Assistant Attorney General  
Kelly Brauning, Certification Administrator  
Stephanie Cain, Compliance Administrator  
Sarah Chatfield, Media Specialist  
Brittany Rohe, Recorder  
Katie Johnson, Recorder  
Joan Hennard, Certification Unit  
Kevin Duerling, Certification Unit  
Gina Clay, Compliance Officer  
Denise Victory, Department of Juvenile Services  
Tom Martin, Director of Correctional Training

### GUESTS

Kristal Ostrander, Department of Juvenile Services  
Chanel Lewis, Department of Juvenile Services  
John Moses, Eastern Shore Criminal Justice Academy  
Brandon Holland, Carroll County Sheriff’s Officer  
Letitia McMillion, Department of Juvenile Services

The 211th meeting of the Correctional Training Commission (CTC) was held and called to order by the Chair, Acting Secretary Carolyn J. Scruggs, at 10:20 a.m. A quorum was present.

The agenda was as follows:

1. Approval of Minutes – November 2, 2022
2. Facility Report
3. Legal Issues
4. Old Business
  - a) CEL Training Objectives
  - b) Technology and Training Update
  - c) Update on Aligning with Colleges for Uniform Programming
5. Request for Certification

The recorder took a roll call of all members, staff and guests.

**1. Approval of Minutes – November 2, 2022**

Acting Secretary Carolyn J. Scruggs asked the members to review the minutes.

**A MOTION to approve the minutes from the November 2, 2022 meeting was made by Captain Daniel Lasher: SECONDED: Mr. LaMonte Cooke. The MOTION carried.**

**2. Facility Report**

Mr. Albert Liebno, Executive Director of the MD Police & Correctional Training Commissions (MPCTC), directed members to the report, which reviewed the activities at the Center during the past quarter. The activities have not slowed down. International programs that Mr. Martin and Mr. Liebno have been discussing. Mid February will be working with Saudi Arabia women in corrections. They will be touring DPSCS facilities for a week. Three separate sessions have been scheduled. Discussions with the State Department to reactivate training with Mexico and other countries, making the correctional professionals aware of what we do in Maryland. There are a number of compliance processes that have been completed. Stephanie Cain has been active with compliance audits. DPSCS is dealing with catch up materials from drug testing to polygraph results. Mr. Liebno will have a final report at April meeting. It's the time of year to file your ethics report.

**3. Legal Issues**

Assistant Attorney General Matthew Mellady stated that there were no litigation issues. One minor issue regarding updating Memorandum of Understanding (MOU) with Western Maryland Correctional Training Academy. There are no substantive changes, focusing on bringing things up to date.

Mr. Liebno added that training is still moving forward and the Ranges at WCI will now be under PCTC's complete oversight.

**4. Old Business**

**a) Correctional entry level training objectives**

Mr. Liebno stated that there are serious issues with the objectives in reference to how they are written. Mr. Liebno asked for deference on implementation of new objectives (January 1, 2023 until July 1, 2023). New objectives will be presented at the April Correctional Training Commission Meeting. Mr. John Moses or Sergeant Brandon Holland can assist with any questions.

**A MOTION to defer implementation was made by Mr. LaMonte Cooke: SECONDED: Dr. Beverly O'Bryant. The MOTION carried.**

Ms. Hurley asked for example. Mr. Liebno directed Commission members to Objective 3.04, objective 11.01

**b) Technology and Training Update**

Mr. Liebno informed the members that DPSCS is implementing computers at the academy level and that the process is still moving forward. Mr. Liebno stated he will keep the Commission informed of any updates.

**c) Update on Aligning with Colleges for Uniform Programming**

Mr. Liebno informed the members that there is nothing to report at this time.

No New Business

Mr. Liebno announced that the Commission would hear the next item in Closed Session.

*Recorder's Note: Ms. Rohe read the required closed session statement into the record.*

**A MOTION was made by Captain Lasher to adjourn to a Closed Session: SECONDED: Mr. LaMonte Cooke**

*The meeting adjourned to a Closed Session at 10:35am*

5. **Request for Certification**

**A MOTION to approve certification was made and SECONDED. The members were polled to record their votes. The MOTION carried.**

The parties involved returned to the room and were informed of the decision.

**A MOTION was made by Mr. LaMonte Cook to adjourn to an open session: SECONDED: Captain Daniel Lasher. The MOTION carried unanimously**

*Recorder's Note: This concluded the closed session. The meeting adjourned to an open session at 10:49 a.m.*

Ms. Scruggs announced the outcome of the item heard in closed session.

**A MOTION to adjourn was made by Dr. Beverly O'Bryant: SECONDED: Mr. LaMonte Cooke. The MOTION carried.**

*The meeting adjourned at 10:51 a.m.*

<p>These "minutes" are a synopsis of the Commission's discussion and decisions and <u>not</u> a verbatim rendering of the proceedings.</p>
--